



Upper Salinas-Las Tablas Resource Conservation District

65 S. Main St. Ste. 107 Templeton, CA 93465 | 805.434.0396 x 5 | www.us-ltrcd.org

Board Directors: Susan Cochrane, Chair; Mike Broadhurst, Vice Chair; Tom Mora, Secretary; Robert Hartzell, Treasurer; Mike Bonnheim, Director; Chuck Pritchard, Director; Randy Heinzen, Director; Royce Larsen, Associate Director; George Kendall, Associate Director

Staff: Devin Best, Executive Director; Erin White, Assistant Executive Director; Biologist; Andrew Johnson,

NRCS District Conservationist: Margy Lindquist

AGENDA and MEETING NOTICE

PUBLIC MEETING: *****4:00pm October 26, 2017*****
USLTRCD Board Room

- 1) **Call to Order, Determination of a Quorum, Introductions**
- 2) **Additions/Changes to the Agenda**
- 3) **Public Comment-** Public Comment (limited to 3 minutes per person, NTE 15 minutes total)
- 4) **Presentation:** Russell Chamberlain, cattle rancher, presentation on carbon farming (intro by Devin)
- 5) **RCD Reports**
 - a. Board Updates (limited to 2 minutes per person, NTE 10 minutes total)
 - b. Executive Director Report – Devin Best (distributed prior to meeting)
 - c. Strategic Plan, quarterly report (Devin Best)
- 6) **Other Agency Reports**
 - a. NRCS Report - Margy Lindquest
 - b. WRAC Report - Tom Mora
- 7) **VII. Consent Agenda**
 - a. Approval of regular meeting minutes for September. Distributed by Email prior to meeting.
 - b. Approval of Treasurer’s Report for September. Distributed by Email prior to meeting.
- 8) **Board Action Items**
 - a. Discussion and vote on Personnel Policy changes. This is continuation from last month (and executive committee meeting). (Devin Best – presentation)
 - b. Discussion and vote on Finance Policy to require two signatures to access (or transfer) funds in the Business Money Market (Pacific Premier BMM xxxx) account. ED to provide documentation to board when this has been implemented and update finance procedures.
 - c. Discussion and vote on Finance Policy to require that Accounts Payable function be implemented in the book keeping (Quickbooks) and that Accounts Payable summary and Accounts Payable Ageing reports be available to the board. ED to provide documentation to board when this has been implemented and update finance procedures.
- 9) **Agenda setting and next meeting time**
- 10) **Adjournment**

UPCOMING BOARD MEETINGS:

Nov Dec 2017